



Cockfield Community Primary & Nursery School



Safe Return to School Parent Guidance

The current planning from the DFE was that primary schools would reopen from 1st June for Nursery, Reception, Year 1 and Year 6, with an ambition that **all** primary children return to school before the summer for a month if feasible.

This is very much dependent on progress in containing the Coronavirus continuing and the Government being clear that certain conditions have been met.

The following guidance for parents and carers must be followed to ensure the safety of all children.

Before School

- Ensure your child is well enough to attend school. We strongly suggest taking your child/children's temperature every day as a matter of course.
- If your child or anyone in your household is displaying symptoms of COVID 19, please inform school immediately. **DO NOT BRING YOUR CHILD TO SCHOOL** Call 111 or visit www.nhs.co.uk
- Ensure children wear a new set of clothes each day – children will not be required to wear uniform during this period.
- No belongings, other than lunch bags, water bottles, hats, coats are to be brought in to school – leave reading books, school bags, PE kits, pencil cases, toys etc. at home. Water bottles, lunch bags must be labelled.
- Ensure everyone leaving the house washes their hands for 20 seconds using soap and warm water.
- Take the opportunity to remind children about safe practice, such as coughing into elbows, 'catch it, bin it, kill it', not touching the face etc.

The journey to school

- Plan your journey – it is imperative that children arrive at the correct time and at the correct entrance.
- Please organise for 1 adult only to drop off your child/children
- **Children should not arrive at school unaccompanied or meet up with friends on the way to school**
- Siblings who are not attending school should not arrive at school at dropping off time, or picking up time
- Keep your distance – children will be excited to see each other but they must remain social distant, 2 metres apart
- If you have to use the car, keep the number of people in the car to a minimum and ensure handwashing/sanitising occurs before leaving home. Do not share cars with other families.
- Avoid popping to the shop on the way, do this on the way home if required.

WE ARE ASKING ALL PARENTS TO AVOID GATHERING OUTSIDE THE GATES

Arriving at school

Y6 CHILDREN WILL USE THE DEN ENTRANCE AND KEEP 2 METRES APART, THERE WILL BE MARKINGS ON THE GROUND

KEY WORKER CHILDREN WILL USE THE NURSERY ENTRANCE AND KEEP 2 METRES APART, THERE WILL BE MARKINGS ON THE GROUND

CHILDREN MUST BE DROPPED OFF AT 9.00am and PICKED UP AT 3.15pm

- Ensure you arrive at your child's allocated entrance into school on time.
- Remain at least 2 metres apart at all times.
- Staff will be on hand to instruct parents and children.
- Parents will not be allowed in the building, if they wish to speak to a member of staff, they must email or phone the school. **WE HAVE NO OFFICE STAFF SO PLEASE BE PATIENT**
- Children will wash/sanitise their hands when they enter the building
- Thermometers are available for staff to check children's temperatures
- Please note that if children find it hard to leave parents, staff cannot break social distancing rules to help guide the child in to school
- Once children have been dropped off please leave the school premises immediately, continuing to abide by social distancing guidelines.
- If children are not attending school for any reason, please contact the school to let us know the reason, first thing in the morning, as would be normal practice.

The School Day

- Year 6 children will work in their own classroom
- Key worker children will work in the Early Years classroom
- 2 adults will be allocated to each class – these may not be the adults who normally work in that classroom
- The desks have been moved so that all children are 2 metres apart
- Children in Y6 will sit at separate desks
- Equipment, books, water bottles etc. will be kept at each child's allocated area. They will all be labelled. Children will keep their coats in their classrooms
- Children must sit in the same seat each day
- Children will not be able to move freely around classrooms
- When children go to the toilet – they will go one at a time and will have allocated toilets
- 2 metre distancing signs have been placed around school – children must abide by these at all times
- The school yard has been sectioned into areas – children must stay within their allocated area at all times, with their allocated equipment
- The climbing frame, swing and other fixed play equipment will not be in use at this time
- Children will eat their packed lunch in their allocated area/seat – tables will be sanitised before and after lunch. Weather permitting children will eat outside

- Children will be encouraged to deal with minor first aid incidents themselves – if an adult has to administer first aid, they must wear PPE
- Teachers will have to teach from a distance, work completed will consolidate work which was completed before lockdown. Outdoor learning will take place, weather permitting. Lessons will also concentrate on mental health and well-being
- Regular hand washing will take place throughout the day.
- Pupils who are staying at home will continue to receive work via the website and our facebook page
- There will be no breakfast or after school clubs

Pick up

- Ensure that whoever is picking your child up is on time and collects your child from their allocated collection point.
- **Children must be picked up by an adult and are not allowed to leave school on their own.**
- Remain at least 2 metres away from others at all times – markings will be provided. Please follow the instructions from staff.
- If you have any messages or questions for staff, we ask that you send a message by email, or phone the school office.
- Depart the school grounds promptly and adhere to social distancing rules.

CHILDREN MUST NOT PLAY WITH CHILDREN FROM OTHER HOUSEHOLDS BEFORE BEFORE/AFTER SCHOOL OR AT WEEKENDS

Before the next day

- Ensure children's clothes go straight into the washing baskets/machines when they enter your house
- It may become good practice for children to have baths/showers earlier than they normally would, decreasing the risk of transmission from school to your house.
- Talk to your child/children about anything that may be causing them to be stressed or anxious about school
- Remind children about safe practice such as coughing into elbows, 'catch it, bin it, kill it', not touching the face etc.
- Ensure a clean set of washed clothes is ready to wear
- Ensure packed lunch boxes/bags and water bottles have been sanitised

Developing symptoms when in school

- If a pupil develops symptoms in school they will be isolated straight away in a separate, well-ventilated room until they can be picked up
- That pupil will then need to isolate for 7 days and book an appointment to be tested for COVID 19.
- Only after this period and with confirmation of a negative test result, may pupils return to school.

- Should a pupil receive a positive test result, school must be informed immediately and all pupils and adults within the group, that the child has been part of, will need to isolate for 14 days.

**IT IS ESSENTIAL THAT ALL PARENTS ARE CONTACTABLE
THROUGHOUT THE SCHOOL DAY. IF YOU HAVE RECENTLY
CHANGED YOUR PHONE/HAVE A NEW PHONE NUMBER, PLEASE
MAKE SURE SCHOOL HAS THE CORRECT NUMBER.**