



Cockfield Primary School – Returning to School September 2020

Breakdown of the Day	Organisation			Supervising Staff
Breakfast Club	<p>Children will enter the school via the hall door They will then sanitise their hands Breakfast Club tables will be spaced out around the hall Children will sit at tables with their siblings or in year groups Mrs Finn and Mrs Blackett will serve the children at their tables and they will collect plates and cutlery from the children and wash them up Children will have their own sets of stationery and paper Children may also do Go Noodle, BBC Supermovers, Cosmic Kids Yoga, Just Dance When breakfast is finished the children will again sanitise their hands and go to their classrooms after they have hung their coats and bags in the cloakroom</p>			Mrs Finn Mrs Blackett
	<p>No parents will be allowed on the playground before school Teaching assistants will observe the children in classrooms and corridors Teaching staff will organize entrances every morning</p>	Entrance	Time	

	Children who have siblings - KS2 children do not need to be supervised by parents, once they are at their correct entrance. Parents must stay with younger siblings until they enter the building.			
Staggered Starts	Nursery They will sanitise their hands and hangs their coats and bags up in the Nursery cloakroom before entering Nursery	Nursery Entrance	8.30 am	EYFS staff
	Reception They will sanitise their hands and hang their coats and bags up the KS1 cloakroom before entering the EYFS Unit Children will need to take reading books and water bottles to the classroom	Nursery Entrance	8.50 am	EYFS staff
	Y1/Y2 Children will come through the car park to the front door. Children will sanitise their hands and then go straight to the classroom for registration. They will hang their coats and bags up in KS1 cloakroom, when Reception children have finished doing this. Children will need to take reading books and water bottles to the classroom	Front Door	8.55 am	Y1/Y2 staff
	Y3/Y4 Children will sanitise their hands, hang their coats and bags in the cloakroom and then go to the classroom for registration Children will need to take reading books and water bottles to the classroom	Den	8.50 am	Y3/Y4 staff
	Y5/Y6 Children will sanitise their hands go straight to the classroom for registration and then go to the cloakroom to	KS2 Entrance	8.55 am	Y5/Y6 staff

	hang up coats and bags, when Y3/Y4 have finished doing this Children will need to take reading books and water bottles to the classroom			
	Outdoor fixed equipment will be used on a rota system Week 1 Monday – EYFS Thursday – KS1 Week 2 Monday – Y3/Y4 Thursday – Y5/Y6	Location	Time	
Playtimes	Nursery and Reception Children will need to wash hands	EYFS play area	To be determined by staff	All EYFS staff
	KS1 Children will need to wash hands	Sectioned area of the school yard/field	10.30 – 10.45 am 2.00 – 2.15 pm	KS1 staff + TA
	KS2 Children will need to wash hands They will separated in to 2 bubbles	Sectioned area of the school yard/field	10.45 – 11.00 am 2.15 – 2.30 pm	KS2 staff + TA
	As many staff as possible to support at lunchtime			

	<p>M Hodson /M Paterson – have lunch 12.00/12.30 and then support outside/hall D Wardle and H Maughan will need to set out cutlery so that children are not touching other people’s cutlery</p> <p>EYFS and KS1 will need snack pm</p>			
Lunchtimes	<p>EYFS HH to have lunch 11.30 – 12.00 LH to have lunch from 11.30 am HH and KB to look after EYFS children</p> <p>Outreach staff to prepare EYFS environment from 11.30 – 12.00 Outreach staff to have lunch 12.00 – 12.30 12.30 – EYFS will be back in class</p>	<p>Hall</p> <p>EYFS play area</p>	<p>11.30 am</p> <p>12.00 - 12.30</p>	<p>K Bennett K Heatherington</p> <p>H Howe K Bennett</p>
	<p>Y1and Y2 Have lunch at 11.30 in the hall Y1/Y2 teacher to have lunch break 11.30 – 12.30 12.00 – 12.30 Y1/Y2 children to go outside with M Finn, S Blackett 12.30 – children go back to class</p>	<p>Hall</p> <p>Section of yard</p>	<p>11.30 am</p> <p>12.00 - 12.30</p>	<p>K Heatherington M Finn S Blackett</p>
	<p>KS2 Tables and chairs wiped after KS1 and EYFS lunch KS2 lunch – 12.10 When lunch is finished KS2 children go out to play in 2 sections of the yard until 1pm</p>	<p>Hall Den</p>	<p>12.10</p>	<p>K Heatherington M Finn S Blackett</p>

	Children to exit the school by the same door that they entered the school			
End of the Day	EYFS	Nursery	3pm	EYFS staff
	Y1/Y2	Front Door	3.10 pm	Y1/Y2 staff
	Y3/Y4	Den	3.15 pm	Y3/Y4 staff
	Y5/Y6	KS2	3.20pm	Y5/Y6 staff
General Information – hygiene/cleaning/equipment/toilets	<p>PPE will be available for all staff Thermometers will be used to check temperatures on entry to school</p> <p>Children need to practice good hand hygiene on entrance and exit to school building and classrooms. Washing facilities and hand gel will be available to use as recommended. The aim would be for children and adults to wash their hands at least every couple of hours. Hand sanitizer/washing should be used following physical or close contact between two people (although this should be avoided as much as possible). School will ensure that there are sufficient supplies of soap and hand sanitizer.</p> <p>Staff who provide intimate care for pupils must wear PPE. Staff administering first aid or medication should wear a mask, gloves and a visor.</p> <p>Children should be encouraged deal with their first aid, if at all possible.</p> <p>Children who develop any symptoms during the school day MUST be isolated in the office until parents can collect. Any supervising staff must wear PPE. That child must isolate for 7 days and get a test. Their fellow household members should</p>			All staff

	<p>self-isolate for 14 days. (All staff and students who are attending the setting will have access to a test if they display symptoms of coronavirus). Where the child, or staff member tests positive, the rest of their class/group should be sent home and advised to self-isolate for 14 days. The other household members of that wider class or group do not need to self-isolate unless the child, or staff member they live with in that group subsequently develops symptoms. Where the child or staff member tests negative, they can return to school and the fellow household members can end their self-isolation. <i>(Guidance taken from DFE Coronavirus (COVID-19): implementing protective measures in education and childcare settings)</i></p> <p>Children will need to be in school uniform It is advised that children and staff change and wash their clothing on a daily basis.</p> <p>Social distancing signs have been put up in school</p> <p>Additional cleaning will be done throughout the day</p> <p>Toilets EYFS will use Nursery toilets Y1/Y2 will use KS1 toilets Y3/Y4 will use 3 cubicles in the girls toilets Y5/6 will use 2 cubicles in the girls toilets and the den toilet (Names to be put on toilet doors) KS2 boys – names to be put on toilet doors</p>			

<p>General Information/Curriculum</p>	<p>Children must be facing forwards in the classroom, apart from EYFS No whole school assemblies – these will be done in class Singing must be done outside No contact sports – PE Regular handwashing Regular cleaning throughout the day</p> <p>An ambitious broad and balanced curriculum, time to cover missed content Social stories Address gaps and particularly gaps in language</p> <p>It would seem that most schools are doing a recovery curriculum until at least half-term , trying to plug the gaps in learning.</p> <p>Don't bombard them with loads of assessments, just as we are working with them assess where they are, as we normally would with teaching</p> <p>Go back to the content of the Summer term and pick out the Key Concepts which the children really need to learn</p> <p>We need to start on cycle A of the topic cycle - but if we are doing e.g. the Romans and we have missed the Egyptians, then we need to do a quick lesson or 2 just to fit them in to the timeline of historical events (hope this makes sense)</p>			<p>All staff</p>
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	<p>We also need to bear in mind that at any time we might have to restart remote learning, if a bubble has to isolate or we go back on lockdown</p> <p>We need to do lots of English and Maths, well-being and outdoor learning, but the government are also saying a broad and balanced curriculum</p> <p>I have some maths documents for each year group, which the DFE have produced which should help</p> <p>EYFS - to run virtually as normal, just need to think about using resources which are easy to clean</p>			
After School Clubs	<p>They will then sanitise their hands before going to after school clubs, they will go to the hall/den in their class bubble</p> <p>Tables will be spaced out around the hall</p> <p>Children will sit at tables with their siblings or in year groups</p> <p>They will leave school by the Den door</p> <p>Equipment which is used must be cleaned</p>			<p>Mrs Howe Mrs Bennett Mrs Brunskill</p>